

**ATLANTIC COUNTY UTILITIES AUTHORITY
OCTOBER 17, 2019- 3:00 PM
6700 Delilah Road, Egg Harbor Township, New Jersey**

AGENDA

1. Call to order and Sunshine Law announcement
2. Flag salute
3. Roll call
4. Approval of Minutes:
Meeting of September 19, 2019
5. Board committee reports:
Treasurer's report - Mr. Akers
Personnel – Mr. Lyons
Finance/Insurance/Audit - Mrs. Pfrommer
Building/Real Estate – Mrs. Ward
Engineering/Maintenance – Mr. Sarkos
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mr. Berenato
6. Public and Board comments
7. Proposed Resolutions:

WASTEWATER (Mr. Berenato, Chair):

Resolution 19-10-236: Authorizing award of contract in Bid 2019-WW-07 for the Supply of One (1) 12,500-Gallon Vertical Outdoor Sodium Hypochlorite Storage Tank to Coastal Technical Sales, Inc. Amount is \$29,829.00

Explanation: Awarded to lowest responsible bidder. (ACUA Cooperative Pricing System).

Resolution 19-10-237: Authorizing award of contract in Bid 2019-WW-08 for Supply of Sodium Hypochlorite to Kuehne Chemical Company, Option "B", two-year fixed price, for the contract period January 1, 2019 to December 31, 2021. The total amount for two years is not to exceed \$1,103,720.00.

Explanation: The amount for the first year is \$529,110.00, and the amount for the second year is \$574,610.00.

Resolution 19-10-239: Authorizing award of contract in Bid 2019-WW-10 for Supply of Ferric Chloride Solution to Kemira Water Solutions, Inc., Alternate "C". Amount of contract is not to exceed \$185,400.00 for the contract period January 1, 2020 to December 31, 2020, with option for 2021 for an amount not exceed \$194,700.00.

Explanation: Awarded to lowest responsible bidder.

Resolution 19-10-240: Authorizing award of contract in Bid 2019-WW-11 for Rebid – Closed Circuit Television and Cleaning of Gravity Sewer Pipe to Mobile Dredging & Video Pipe, Inc. Amount is not to exceed \$50,000.00.

Explanation: For televised investigation of the ACUA gravity main in Northfield. Pricing is based on 1,000-foot cost for various depths and ancillary aspects.

Resolution 19-10-241: Authorizing award of a Professional Services contract to GHD for Consulting Engineering Services to Study/Recommend/Develop the Future Plan for Bio-Solids Processing at the ACUA.

Explanation: Amount is \$76,152.00.

Resolution 19-10-242: Authorizing a contract amendment to alternate method with Johnson, Mirmiran & Thompson, Inc. (JMT) for Consulting Engineering Services. Amount of increase is \$3,400.00.

Explanation: For additional services as required by NJDEP for DPCC Spill Containment Plan Survey.

Resolution 19-10-243: Authorizing an agreement with Atlantic City Convention Center for inspection services. Annual revenue to the Authority is \$4,000.00.

Explanation: The ACUA will perform inspection and other services related to the care and maintenance of one grease recovery unit for a 3-year period.

Resolution 19-10-244: Authorizing the Wastewater Systems Supervisor to Sign NJDEP Underground Storage Tank Registrations on Behalf of the Authority.

Resolution 19-10-245: Authorizing payment to South J Energy for provision of electricity to WWTP and Pump Stations. Amount of payment is \$368,139.82.

Explanation: For services provided in error after the contract period.

SOLID WASTE (Mr. Akers, Chair):

Resolution 19-10-246: Authorizing award of contract in Bid 2019-SW-14, Supply, Haul and Furnish Earth Cover Material to Dun-Rite Sand & Gravel Co., Inc. Amount is not to exceed \$474,500.00 for contract term November 1, 2019 to April 30, 2020.

Explanation: Cost is \$9.49/ton. Awarded to lowest responsible bidder.

Resolution 19-10-247: Authorizing award of an alternate method contract to LGL Limited for Bird Research/Monitoring Services. Amount of contract is not to exceed \$68,700.00.

Explanation: Renewal of professional services agreement for bird monitoring and research at ACUA Landfill

Resolution 19-10-248: Authorizing a contract amendment to contract with Clean Venture, Inc., Bid 2015-SW-11 for Household Hazardous Waste Collections. Amount of increase is \$49,050.00.

Explanation: Amount of material collected in 2019 has been higher than anticipated. Amount of change order exceeds 20%

Resolution 19-10-249: Authorizing a Shared Services Agreement between The City of Millville and the Atlantic County Utilities Authority for Certain Solid Waste and Recycling Collection Services.

Explanation: The ACUA will perform certain solid waste collection services for the period April 1, 2020 to March 31, 2025. Total revenue to the Authority for 5-year term is \$5,338,649.00.

Resolution 19-10-250: Authorizing a Shared Services Agreement with Port Republic for Roll-Off Container Services. Annual revenue to the Authority is approximately \$70,000.00.

Explanation: Renewal of current agreement for one year, with automatic one-year extensions until October 31, 2024.

Resolution 19-10-251: Authorizing payment of the Authority's portion of H2S Treatment System Media Changeout Project to AC Landfill Energy, LLC. Amount is \$200,269.80.

Explanation: The Authority's portion of total cost (53.38%) is based on LFG flow rates and current Air Permit limits.

ENGINEERING (Mr. Sarkos, Chair):

Resolution 19-10-252 : Authorizing award of contract to Graybar Electrical Technologies, Inc. for Electrical Equipment & Supplies, through Omnia/U.S. Communities Contract. Amount is \$160,881.17.

Explanation: For Installation of Emergency Generator at Landfill Service Building.

Resolution 19-10-253: Authorizing award of an emergency contract to Arthur R. Henry, Inc. for Coastal Alternative Force Main repairs. Amount is \$153,794.34.

Explanation: To repair force main leak discovered on bike path in Hamilton Township.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT (Mr. Sarkos, Chair):

Resolution 19-10-254: Authorizing Renewal of Contract with Clean Energy for Fueling Station O&M/Billing, Bid 2017-SW-09. Amount is \$108,000.00.

Explanation: The Authority is exercising option to renew contract for a one-year term ending December 31, 2020.

Resolution 19-10-255: Authorizing award of contract to McNeilus Truck and Manufacturing, Inc. for the purchase of Five (5) CNG Packers, Model 2813: XC 28yd Rear Loaders through the NJPA/Sourcewell contract #112014-MCN. Total cost is \$1,611,235.00.

Explanation: Trucks to be utilized in conjunction with Millville Shared Services Agreement.

Resolution 19-10-256: Authorizing a contract amendment to State contract with Riggins, Inc. for bio-diesel fuel. Amount is \$85,000.00.

Explanation: Extending contract term to December 31, 2019.

Resolution 19-10-257: Authorizing a contract amendment to contract with Hunter Jersey Peterbilt in Bid 2017-SW-11 for Factory Authorized Shop, Field Labor and Supply Replacement Repair Parts for Peterbilt Heavy Duty Trucks. Amount of increase is \$90,000.00.

Explanation: Amount of change order exceeds 20%

Resolution 19-10-258: Authorizing a contract amendment to contract with Hunter Jersey Peterbilt in Bid No. 2017-SW-05 for Factory Authorized Cummins and Cummins Westport Parts, Preventative Maintenance Service and Repairs. Amount of increase is \$45,000.00.

Explanation: Amount of change order exceeds 20%.

Resolution 19-10-259: Authorizing contract amendment to contract with Graybar Electrical Technologies, Inc. under US Communities Contract #EV2370 for Electrical Equipment Supplies. Amount of increase is \$6,000.00.

Explanation: To complete upgrades to Headworks Building.

Resolution 19-10-260: Authorizing a contract amendment to contract with Grainger Parts Operations, Inc. for Industrial/MRO Supplies & Equipment under NJ State Contract #V00003164. Amount of increase is \$6,000.00.

Explanation: To purchase exhaust fan for WW Division "A" Building and additional parts and supplies.

Resolution 19-10-261: Authorizing a contract amendment to contract with Applied Industrial Technologies, Inc. for Wastewater Maintenance Industrial Supplies through U.S. Communities Contract #16154. Amount of increase is \$3,000.00.

Explanation: For various motor repair parts.

Resolution 19-10-262: Authorizing award of a contract to E.O. Habegger for Fuel Island Canopy Replacement, under State Contract #A42261. Amount is \$160,450.00.

Explanation: To upgrade existing fuel island area at the Environmental Park.

PERSONNEL/BENEFITS (Mr. Lyons, Chair):

Resolution 19-10-263: Authorizing the Atlantic County Utilities Authority's Participation in the State Health Benefits Financial Incentive Pilot Program.

Explanation: Resolution for Local Employers to offer an incentive under the State Health Benefits Program.

Resolution 19-10-264: Amending Atlantic County Utilities Authority Policy and Benefits Manual.

Explanation: Concerning Sick Time Accrual, Written Reasonable Accommodation Request Procedure, Clarification of Afterhours Repair Pay, and Process for Non-continuous Bereavement Requests.

Resolution 19-10-265: Amending Atlantic County Utilities Authority Salary Guide.

Explanation: Adding and modifying certain titles.

FINANCE/AUDIT (Mrs. Pfrommer, Chair):

Resolution 19-10-266: Authorizing the receipt of competitive bids through Internet auction site for the sale of surplus equipment.

Resolution 19-10-267: Authorizing payment of certain expenditures. \$6,976,084.43.

8. Adjourn