



**Title:**  
*Mechanic III*  
**Level:**  
*1*  
**FLSA Status:**  
*Non-exempt*

**Division:**  
*Centralized Maintenance*  
**Department/Location:**  
*Facilities and Fleet Services*  
**Employment Status:**  
*Regular Full Time*

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**SUMMARY**

This position reports to the Fleet Services Group Leader. The Mechanic III performs scheduled and unscheduled maintenance and repairs on all vehicles and equipment to maintain maximum productivity and quality.

**RESPONSIBILITIES**

- Perform scheduled and unscheduled maintenance and repairs of all ACUA vehicles and equipment.
- Ensure a safe working environment with compliance with all ACUA safety regulations.
- Guide Mechanics I and II, when needed, to increase productivity of the department.
- Efficiently and effectively analyze and troubleshoot and repair all mechanical, electrical, pneumatic, CNG and hydraulic system malfunctions on heavy duty refuse trucks and equipment.
- Install, modify, fabricate and weld metal parts necessary to facilitate a repair.
- Recommend, maintain and update service schedules that best utilize Authority resources and protect Authority assets.
- Perform road service and field repairs when necessary.
- Assist with maintaining and repairing all Authority owned facility machinery and equipment to run effectively.
- Enters, reviews, researches data and processes work orders, using the asset management system.
- As needed and in the absence of the Group Leader and Lead Mechanic, the Mechanic III will assume the lead mechanic responsibilities during the shift coverage and manage other full time and temporary mechanics in their duties.
- Perform other duties as required.
- This is a safety sensitive position. A safety sensitive position is a job which includes work duties in which an employee's performance of the job impacts the safety of themselves or others. The term includes jobs where performing a task poorly or failure to perform it all could result in a safety incident. A person in a safety sensitive position must have the ability to perform a given set of tasks effectively without exception, on an ongoing basis.
- As needed and/or directed, assist the ACUA with its environmental mission and commitment to excellent customer service, to include but not limited to: serve in an advocacy role, help with site tours, attend events and activities that the Authority participates in or sponsors.
- Remain compliant with all training requirements for this position. The training requirements for this position are located on InsideACUA in the Employee Resources section (Blue Box) under Training Resources.

**MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS**

- HS diploma or GED.
- Minimum of 5 years of documented work experience related in heavy duty truck and/or equipment repair services.

**ESSENTIAL SKILLS, KNOWLEDGE, AND ABILITIES**

- Valid driver's license in good standing.
- Advanced knowledge and skill of the material, tools, methods and equipment used in fleet maintenance.
- Ability to weld and assemble hydraulic hoses using a press machine.
- Ability to work overtime, weekends or holidays.
- Ability to work during weather related and/or other emergencies.
- Must be able to work a mandatory flexible schedule as needed to include being available to work all shifts (a.m. or p.m.) to ensure department coverage on a temporary, seasonal and/or permanent basis.
- Proficient in using enterprise asset management or fleet maintenance software.

**PREFERRED QUALIFICATIONS**

- ASE certification(s) on Medium/Heavy Duty Truck Service.
- CNG related mechanical experience.
- Class A Commercial Driver's License or must be obtained within 12 months of appointment.
- Refuse truck and/or heavy equipment mechanical experience.

**PHYSICAL REQUIREMENTS**

*The physical activities described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Essential functions are those functions that the employee who holds the position or the candidate that desires the position must be able to perform unaided or with the assistance of a reasonable accommodation. When possible, reasonable accommodations may be made for persons who are disabled under the law. Reasonable accommodations are those accommodations which, as defined under applicable State and Federal law, enable*



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Atlantic County Utilities Authority

*disabled individuals to perform the essential functions of their job title and to meet the Employer's expectations for the job title. While performing the functions of this job the employee:*

Constantly operates all equipment and/or machinery associated with this job. Frequently moves and transports supplies, materials, equipment and/or mechanical components up to 49lbs. Frequently moves and positions self for extended periods to work in tight, close, high and low

workspaces. Frequently operates hand, power, and other mechanical or maintenance tools and equipment. Frequently ascends/descends ladders. Constantly moves about to inspect the grounds, buildings, property and/or equipment. Some occasional excavation will be required. Must be able to operate test instruments and tools requiring manual dexterity and good visual acuity. Must be able to be exposed to or work under the following conditions: near moving parts and large machinery, fumes or airborne particles, toxic or caustic chemicals, work in areas with excessive vibration, loud noises and risk of electrical shock. Must have close, distance, color, peripheral and depth vision. Constantly works safely at all times by observing all safety rules and regulations while utilizing all available safety equipment. Constantly works in all outdoor weather conditions.

### Job Description Acknowledgement

<i>Employee (Print Name):</i>	<i>Employee's Signature:</i>	<i>Date:</i>
<i>Supervisor (Print Name):</i>	<i>Supervisor's Signature:</i>	<i>Date:</i>