

**Title:***Laborer***Level:***N/A***FLSA Status:***Non-exempt***Division:***Central Maintenance***Department/Location:***Facilities & Fleet Services***Employment Status:***Seasonal Full Time***SUMMARY**

The Laborer reports to Facilities Management Staff. This position is responsible for litter control and grounds maintenance daily in all outdoor weather conditions. This position requires mandatory overtime as needed. The Laborer must interact with both internal and external customers in a professional manner.

RESPONSIBILITIES

- Duties to include cleaning of grounds, buildings, and equipment.
- Operate weed trimmer, mowers, misc. equipment.
- Perform preventive maintenance of buildings and equipment pertaining to the department
- Perform labor associated with maintaining buildings and grounds.
- Take direction from Facilities/Fleet management staff.
- This is a safety sensitive position. A safety sensitive position is a job which includes work duties in which an employee's performance of the job impacts the safety of themselves or others. The term includes jobs where performing a task poorly or failure to perform it all could result in a safety incident. A person in a safety sensitive position must have the ability to perform a given set of tasks effectively without exception, on an ongoing basis.
- As needed and/or directed, assist the ACUA with its environmental mission and commitment to excellent customer service, to include but not limited to: serve in an advocacy role, help with site tours, attend events and activities that the Authority participates in or sponsors.
- Remain compliant with all training requirements for this position. The training requirements for this position are located on InsideACUA in the Employee Resources section (Blue Box) under Training Resources.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS

- HS diploma or GED

ESSENTIAL SKILLS, KNOWLEDGE, AND ABILITIES

- Valid driver's license in good standing
- Must be able to report and work in all weather-related conditions and emergencies
- Must be able to work overtime as needed
- Must be able to lift up to 49lbs

PREFERRED QUALIFICATIONS

- Building trade/ grounds maintenance background

PHYSICAL REQUIREMENTS

The physical activities described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Essential functions are those functions that the employee who holds the position or the candidate that desires the position must be able to perform unaided or with the assistance of a reasonable accommodation. When possible, reasonable accommodations may be made for persons who are disabled under the law. Reasonable accommodations are those accommodations which, as defined under applicable State and Federal law, enable disabled individuals to perform the essential functions of their job title and to meet the Employer's expectations for the job title. While performing the functions of this job the employee:

Constantly operates all equipment and/or machinery associated with this job. Frequently moves and transports supplies, materials, equipment and/or mechanical components up to 49lbs. Frequently moves and positions self for extended periods to work in tight, close, high and low workspaces. Frequently operates hand, power, and other mechanical or maintenance tools and equipment. Frequently ascends/descends ladders. Constantly moves about to inspect the grounds, buildings, property and/or equipment. Some occasional excavation will be required. Must be able to operate test instruments and tools requiring manual dexterity and good visual acuity. Must be able to be exposed to or work under the following conditions: near moving parts and large machinery, fumes or airborne particles, toxic or caustic chemicals, work in areas with excessive vibration, loud noises and risk of electrical shock. Must have close, distance, color, peripheral and depth vision. Constantly works safely at all times by observing all safety rules and regulations while utilizing all available safety equipment. Constantly works in all outdoor weather conditions.

Job Description Acknowledgement

<i>Employee (Print Name):</i>	<i>Employee's Signature:</i>	<i>Date:</i>
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ACUA

Atlantic County Utilities Authority

<i>Supervisor (Print Name):</i>	<i>Supervisor's Signature:</i>	<i>Date:</i>
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