

**ATLANTIC COUNTY UTILITIES AUTHORITY
JANUARY 16, 2025 - 3:00 PM
6700 Delilah Road, Egg Harbor Township, New Jersey**

AGENDA

1. Call to Order and Sunshine Law Announcement
2. Flag Salute
3. Roll Call
4. Approval of Minutes:
Meeting of December 19, 2024
5. Board Committee Reports:
Treasurer's report – Mrs. Pfrommer
Personnel – Ms. Mento
Finance/Audit - Mrs. Pfrommer
Engineering – Mr. Formica
Centralized Maintenance & Asset Management – Mr. Berenato
Solid Waste/Recycling – Mr. Akers
Wastewater/Sludge - Mrs. Ward
6. Public and Board Comments on Agenda Items
7. Proposed Resolutions:

WASTEWATER - Mrs. Ward, Chair

Resolution 25-1-1: Authorizing a Shared Services Agreement with the County of Atlantic for 2025 Lab Testing Services. Contract term is January 1, 2025, to December 31, 2025. The estimated amount of revenue to the Authority is \$35,000.00.

Explanation: The Authority is performing lab testing services for the Atlantic County Division of Public Health.

Resolution 25-1-2: Authorizing a Shared Services Agreement between the ACUA and the Hamilton Township MUA for lab testing services. Contract term is February 13, 2025, to February 11, 2026. The estimated amount of revenue to the Authority is \$10,000.00.

Explanation: The Authority will continue to provide lab testing services to the HTMUA.

Resolution 25-1-3: Authorizing a Shared Services Agreement between the Atlantic County Utilities Authority and the Ewing-Lawrence Sewerage Authority for Contingency Sludge Disposal Services. Contract term is January 1, 2025, to December 31, 2025. The estimated amount of revenue to the Authority is \$5,000.00.

Explanation: The Authority will provide contingency sludge disposal services to the Ewing-Lawrence Sewerage Authority.

Resolution 25-1-4: Authorizing a Rider to the Shared Services Agreement between the Atlantic County Utilities Authority and the County of Atlantic for Operation and Maintenance of Atlantic County Nursing Home Pumping Station, the Gerald L. Gormley Justice Facility Grinding Station, the Lake Lenape Pumping Station, and the Mays Landing Camp Site. Contract term is August 1, 2023, to July 31, 2026, whereby the addition of this station will commence on February 1, 2025. The estimated amount of revenue to the Authority is \$7,000.00.

Explanation: The Authority will provide service to a new pumping station located at the Atlantic County Planning & Engineering Offices in Northfield.

Resolution 25-1-5: Authorizing the award of a contract to Grainger Parts Operations, Inc. for MRO/Industrial Supplies under New Jersey State Contract. Amount is not to exceed \$70,000.00 for the contract term January 1, 2025, to December 31, 2025.

Explanation: For supplies and equipment to be utilized by the Wastewater Facility.

Resolution 25-1-6: Authorizing a contract amendment to contract with Kuehne Chemical Company for the Supply of Sodium Hypochlorite (15% Concentration), Bid No. 2023-WW-07. Amount is not to exceed \$736,200.00.

Explanation: The Authority is exercising the option to extend the contract for a 12-month period beginning January 1, 2025, to December 31, 2025.

Resolution 25-1-7: Authorizing a contract amendment to contract with Kuehne Chemical Company for the Supply of Sodium Hypochlorite (20% Concentration), Bid No. 2023-WW-07. Amount is not to exceed \$140,400.00.

Explanation: The Authority is exercising the option to extend the contract for a 12-month period beginning January 1, 2025, to December 31, 2025.

Resolution 25-1-8: Authorizing an amendment to the existing agreement approved at the December 2024 meeting with the Town of Hammonton for Sludge Disposal.

Explanation: The August CPI index increase will be added to the current sludge disposal rates approved. The amended agreement will be effective for the term of January 17, 2025, through December 31, 2025.

SOLID WASTE - Mr. Akers, Chair

Resolution 25-1-9: Authorizing a contract amendment to an Alternative Method Contract with Marks Environmental, Inc. for 2024 Semi-Annual Groundwater Sampling at the ACUA Landfill. Amount of increase is \$2,055.90.

Explanation: To pay final invoice for out-of-scope services and to close out the contract.

Resolution 25-1-10: Authorizing the award of an Alternate Method Contract for professional services to Marks Environmental, Inc. for 2025 Semi-Annual Groundwater Sampling at the ACUA Landfill. Amount is not to exceed \$32,700.00 for the contract term February 1, 2025, to January 31, 2026.

Explanation: For groundwater sampling at the ACUA landfill.

Resolution 25-1-11: Authorizing a contract amendment to an Alternate Method Contract with LGL Limited for Bird Research Monitoring Services. Amount of increase is \$8,982.70.

Explanation: Extending the contract term to January 31, 2025. To pay final invoice for out-of-scope services and to close out the contract.

CENTRALIZED MAINTENANCE & ASSET MANAGEMENT - Mr. Berenato, Chair

Resolution 25-1-12: Authorizing the award of a contract in Bid No. 2024-SW-22 for Metals: Steel and Aluminum, Various Types and Sizes to S.A. Fabrication, LLC, and Thomas Company, Inc. Amount is not to exceed \$26,000.00, for the contract term January 1, 2025, to December 31, 2025.

Explanation: The two (2) winning bidders are both compliant per Purchasing. This is a “Line-Item Award” of over 100 items, and all but three (3) lines received bids.

Resolution 25-1-13: Authorizing the award of a contract in Bid No. 2024-SW-24 for Factory Authorized Shop, Field Labor and Replacement Repair Parts for Case Construction to Groff Tractor Mid Atlantic, LLC. Amount is not to exceed \$242,100.00, for the contract term February 1, 2025, to January 31, 2027.

Explanation: Awarded to lowest responsible bidder.

Resolution 25-1-14: Authorizing award of contract to Fastenal, Inc., under New Jersey State Contract for Industrial/MRO Supplies & Equipment. Amount is not to exceed \$14,000.00 for the contract term January 1, 2025, through December 31, 2025.

Explanation: For facilities maintenance and repair and operations, and for industrial supplies.

Resolution 25-1-15: Authorizing award of a contract to Grainger Parts Operations, Inc. for MRO/Industrial Supplies, under New Jersey State Contract. Amount is not to exceed \$116,500.00, for the contract term January 1, 2025, through December 31, 2025.

Explanation: For facilities maintenance and repair and operations, and for industrial supplies.

Resolution 25-1-16: Authorizing a contract amendment to contract with Foley, Inc. for CAT Heavy Equipment Parts & Repair Services through the Sourcewell Cooperative Purchasing System. Amount of increase is \$182,487.87.

Explanation: For unanticipated repairs and to close out the contract.

PERSONNEL/BENEFITS – Ms. Mento, Chair

Resolution 25-1-17: Amending Atlantic County Utilities Authority Policy and Benefits Manual.

Explanation: Amends Employee Policy Benefits Manual by providing clarity and incorporating revisions to certain policies.

Resolution 25-1-18: Amending Atlantic County Utilities Authority 2025 Salary Guide.

Explanation: Adding the title of Senior Vice President of Administration and Finance/CFO.

Resolution 25-1-19: Authorizing award of contract to Grainger Parts Operations, Inc. to purchase Safety Boots under New Jersey State Contract. Amount is not to exceed \$77,000.00. Contract term is from January 1, 2025, to December 31, 2025.

Explanation: For purchase of safety boots.

Resolution 25-1-20: Authorizing award of a contract to Grainger Parts Operations, Inc. for MRO/Industrial Supplies under New Jersey State Contract. Amount is not to exceed \$35,000.00, for the contract term January 1, 2025, to December 31, 2025.

Explanation: For purchase of MRO/Industrial Supplies and PPE.

Resolution 25-1-21: Authorizing contract amendment to contract with Grainger Parts Operations, Inc., for Industrial/MRO Supplies for Employee Safety Boots. Amount of increase is \$2,395.79.

Explanation: Due to increase in the cost of safety boots.

Resolution 25-1-22: Authorizing a contract amendment to contract with Fastenal Company, Inc. for PPE Supplies Vending Machine Program through New Jersey State Contract. Amount of increase is \$6,800.00.

Explanation: To pay final invoices for 2024 and to close out the contract.

FINANCE/AUDIT – Mrs. Pfrommer, Chair

Resolution 25-1-23: Adopting the 2025 ACUA Wastewater Division Budget.

Resolution 25-1-24: Adopting the 2025 ACUA Solid Waste Division Budget.

Resolution 25-1-25: Authorizing the award of a Professional Services Contract to Archer & Greiner, PC, for Special Counsel Services in the arena of Environmental Law. Amount is not to exceed \$150,000.00 for the contract term January 1, 2025, to February 28, 2025.

Explanation: For additional legal expenses regarding pending litigation.

Resolution 25-1-26: Authorizing renewal of contract for Credit Card Processing Services to Fulton Bank, N.A. Amount is not to exceed \$300,000.00 for the one-year contract period, from February 1, 2025, to January 31, 2026.

Explanation: The Authority is exercising its option to renew the contract for Credit Card Processing Services to Fulton Bank, N.A., with the option to extend for the final additional one-year term.

Resolution 25-1-27: Authorizing payment of certain expenditures: \$7,972,396.05

8. Video Presentation - 2024 ACUA Highlights

9. Public and Board Comments

10. Adjourn