

TO: Lisa Duffner, Board Secretary
Atlantic County Utilities Authority

FROM: Honorable Dennis Levinson, Atlantic County Executive

RE: Minutes of Meeting -- January 16, 2025

I. The Minutes of the above referenced meeting were submitted pursuant to N.J.S.A 40:41A-37 et seq. on January 17, 2025.

- (a) ☒ by the end of the fifth business day following the meeting.
- (b) ☐ as soon as practicable following the meeting where emergency action has been taken.
- (c) ☐ beyond the statutory period for submission.


II. I hereby return the Minutes of the above referenced meeting to the Authority and to the Board of County Commissioners, on the date set forth above, which is

- (a) ☒ within ten days of delivery.
- (b) ☐ within twenty-four (24) hours of delivery where the action at the meeting was deemed by the Authority to be in response to an emergency situation.

III. The following action is taken on the Minutes:

- (a) ☒ Approved in all respects.
- (b) ☐ Vetoed in all respects. A written explanation of the reasons for the veto is attached.
- (c) ☐ Approved in part and vetoed in part.
The specific items which are vetoed and a written explanation of the reasons for the veto or vetoes is attached.


Dennis Levinson, Atlantic County Executive


Kaitlyn Flynn, Assistant County Counsel
Approved as to Form and Entry

Date: 1-21-25
cc: Tara Silipena, Clerk to the Atlantic County Board of County Commissioners
ATTACHMENTS: ☒ Minutes
 ☐ Veto Message

ATLANTIC COUNTY UTILITIES AUTHORITY

January 16, 2025 – 3:00 PM

6700 Delilah Road, Egg Harbor Township, NJ

PRESENT FOR THE AUTHORITY

Marvin Embry	Chair
Fred Akers	Member
Andrew Berenato	Member - Zoom
Judy Ward	Member - Zoom
Laura Pfrommer	Member - Zoom
Maria Mento	Member
Matthew DeNafo	President
Joseph Pantalone	Vice President Wastewater
Gary Conover	Vice President of Solid Waste
Linda Bazemore	Vice President of Administration & Finance/CFO/Acting Board Secretary
Thomas Ganard	Chief Engineer
Oren Thomas	Procurement & Contracts Manager
Brittany Poplawski	Senior Systems Analyst
Eric Ricacho	Database Analyst
Fredy Flores	Computer Analyst
Ryan Mahoney	Digital Media Specialist
Lisa Duffner	Executive Assistant/Board Secretary
Sonia Chowdhury	Executive Assistant/Assistant Board Secretary

ALSO PRESENT

Stephanie E. Farrell, Esq.	Nehmad, Davis & Goldstein
Arthur J. Murray, Esq.	County Counsel - Zoom
Andrew Parker	Atlantic County Board of Commissioners – Zoom (joined the meeting at 3:35 p.m.)

James Bertino, Liaison	Atlantic County Board of Commissioners - absent
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Chairman Embry called the meeting to order at 3:00 p.m. and announced that the notice of the 2023-2024 Meeting Schedule was mailed to the Atlantic City Press, The Daily Journal, the Clerk of Atlantic County, and the Clerk of the Atlantic County Board of Commissioners on February 17, 2023, in compliance with the Open Public Meetings Act, NJSA 10:4-6, *et seq.*, and it was posted on the bulletin board of the Atlantic County Utilities Authority in the administration building, and Notice of Live Streaming of this meeting was mailed to the Atlantic City Press, The Daily Journal, the Clerk of Atlantic County, and the Clerk of the Atlantic County Board of Commissioners on December 30, 2024, and both notices were posted on the bulletin board of the Atlantic County Utilities Authority in the administration building.

Flag Salute

Roll call was taken by Lisa Duffner, Board Secretary, which reflected a quorum was present.

Chairman Embry	present
Fred Akers	present
Andrew Berenato	present - Zoom (joined the meeting at 3:05 p.m.)
Frank Formica	absent
Judy Ward	present - Zoom
Laura Pfrommer	present - Zoom
Maria Mento	present

APPROVAL OF THE MINUTES OF THE BOARD MEETING ON December 19, 2024, voted on and approved by all members.

BOARD COMMITTEE REPORTS: None.

PUBLIC AND BOARD COMMENTS ON AGENDA ITEMS: None.

NEW BUSINESS: None.

OLD BUSINESS: None.

ALL RESOLUTIONS APPROVED.

RESOLUTION COMMENTS:

Resolution 25-1-6: Authorizing a contract amendment to contract with Kuehne Chemical Company for the Supply of Sodium Hypochlorite (15% Concentration), Bid No. 2023-WW-07. Amount is not to exceed \$736,200.00.

Explanation: The Authority is exercising the option to extend the contract for a 12-month period beginning January 1, 2025, to December 31, 2025.

Resolution 25-1-7: Authorizing a contract amendment to contract with Kuehne Chemical Company for the Supply of Sodium Hypochlorite (20% Concentration), Bid No. 2023-WW-07. Amount is not to exceed \$140,400.00.

Explanation: The Authority is exercising the option to extend the contract for a 12-month period beginning January 1, 2025, to December 31, 2025.

Chairman Embry asked what the difference is between 15% and 20% concentration. Mr. Pantalone responded stating that 15% was the concentration that Wastewater used historically, but the price went up significantly. Wastewater experimented with a higher concentration, to try and reduce the transportation costs (i.e. number of deliveries). Mr. Pantalone explained that this did not work out regarding disinfection purposes but did save money for post chlorination, which is why we have two separate contracts. He said Wastewater will use the 15% concentration for disinfection and use the 20% for post-chlorination, which has been beneficial.

Resolution 25-1-27: Authorizing payment of certain expenditures: \$7,972,396.05

Ms. Mento recused herself from the vote regarding the Retiree State Health Benefits expenses and approved all other expenditures.

PUBLIC AND BOARD COMMENTS: Chairman Embry recognized ACUA employees who received awards during 2024:

- 1) 2024 Best Safety Innovation from SWANA – “Slow Down to Get Around” Award to Jeanette Kessler, Safety & Risk Manager
- 2) New Jersey Water Environmental Association (NJWEA) - Annual Safety Award to Jeanette Kessler, Safety & Risk Manager
- 3) Excellence in Administration & Finance – Latin Music Festival to Linda Bazemore, Sr. Vice President of Administration & Finance/CFO
- 4) Induction into the Henry M. Rowan College of Engineering Alumni Circle of Distinction – Matthew DeNafo, ACUA President

A video presentation of the ACUA's 2024 highlights was then shown. Afterwards, Chairman Embry commented that throughout the presentation, he kept hearing the words "our people". He said this is important to note because it shows that ACUA employees enjoy working with their fellow coworkers.

Ms. Mento stated that the video was excellent, and she asked if it could be found on the ACUA's public website. Mr. Mahoney said that currently the video is not on the website because there may be copyright issues regarding the music that was used in the video. He said he will check on this. Mr. DeNafo said that last year's ACUA video did go on You Tube, and it was also on the ACUA's employee website. He said they will work on getting this year's video on those platforms as well.

Chairman Embry also commented on a large mattress that was being recycled and placed in an ACUA truck, and how well that was handled by the ACUA employees.

Chairman Embry asked if there were any further comments or questions. Since there were none, the meeting was adjourned at 3:48 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa Duffner", is written over a horizontal line.

Lisa Duffner, Board Secretary