

**ATLANTIC COUNTY UTILITIES AUTHORITY**  
**JANUARY 19, 2023 - 3:00 PM**  
**6700 Delilah Road, Egg Harbor Township, New Jersey**

**AGENDA**

1. Call to Order and Sunshine Law Announcement
2. Flag Salute
3. Roll Call
4. Approval of Minutes:
  - Special Board Meeting of December 13, 2022
  - Meeting of December 15, 2022
  - Special Board Meeting of December 29, 2022
5. Board Committee Reports:
  - Treasurer's Report - Mr. Berenato
  - Personnel – Ms. Mento
  - Finance/Audit - Mrs. Pfrommer
  - Engineering – Mr. Lyons
  - Centralized Maintenance & Asset Management – Mr. Berenato
  - Solid Waste/Recycling – Mr. Akers
  - Wastewater/Sludge - Mrs. Ward
6. Public and Board Comments on Agenda Items
7. Proposed Resolutions:

**FINANCE – Mrs. Pfrommer, Chair**

**Resolution 23-1-1:** Adopting the 2023 ACUA Wastewater Division Budget.

**Resolution 23-1-2:** Adopting the 2023 ACUA Solid Waste Division Budget.

**Resolution 23-1-3:** Modification to schedule of Wastewater Fees, Rates and Charges.

Explanation: Hearing for modification of rates for inspection services as related to the care and maintenance of grease recovery units, effective February 1, 2023.

**WASTEWATER - Mrs. Ward Chair**

**Resolution 23-1-4:** Authorizing the award of an Alternate Method Contract for Professional Services to Accelerated Technology Laboratories, Inc. for purchase of Laboratory Information Management System (LIMS) Software. Cost is \$24,360.90.

Explanation: For laboratory software.

**Resolution 23-1-5:** Authorizing a Shared Services Agreement between the ACUA and the Hamilton Township MUA for lab testing services. Amount of revenue to the Authority is \$8,552.39.

Explanation: The ACUA will continue to provide lab testing services to the HTMUA for the period of February 9, 2023, to February 8, 2024.

**Resolution 23-1-6:** Authorizing a Shared Services Agreement between the ACUA and the Buena Borough MUA for Lab Testing Services. Estimated amount of revenue to the Authority is \$6,517.44.

Explanation: The ACUA will perform lab testing services for the period April 1, 2023, to March 31, 2024.

**Resolution 23-1-7:** Authorizing an agreement between the Atlantic County Utilities Authority and Woodard and Curran for lab testing services. Estimated amount of revenue to the Authority is \$17,500.00.

Explanation: The ACUA will continue to provide lab testing services to Woodard and Curran, who operates, maintains and manages Maple Shade Township's water and wastewater for the contract term April 1, 2023, to March 31, 2024.

**Resolution 23-1-8:** Authorizing execution of Settlement Agreement in The Matter of NJDEP v. ACUA. Amount of penalty is \$6,500.00.

Explanation: For violations cited on 8/21/22 at the Wastewater Treatment Facility.

### **SOLID WASTE - Mr. Akers, Chair**

**Resolution 23-1-9:** Authorizing the award of an Alternate Method Contract for Professional Services to LGL Limited for Bird Research/Monitoring Services. Amount of contract is not to exceed \$69,960.00 for the contract term January 1, 2023, to December 31, 2023.

Explanation: For bird monitoring and research at ACUA Landfill.

**Resolution 23-1-10:** Authorizing the award of a professional services contract to Trinity Consultants for 2023 Air Permit Compliance Assistance. Amount is not to exceed \$21,475.00, for contract term February 1, 2023, to January 31, 2024.

Explanation: For Annual AES, GHG Report, SSM and NSPS Reports, Semi-Annual Deviation Reports, Annual Compliance Certification, plus Miscellaneous Support.

**Resolution 23-1-11:** Authorizing the award of a professional services contract to Montrose Environmental for 2023 Post-Closure Groundwater and Stormwater Sampling at Pinelands Park Landfill. Amount is not to exceed \$30,745.00, for contract term February 1, 2023, to January 31, 2024.

Explanation: For 2023 Pinelands Park Landfill Post-Closure Activities.

**Resolution 23-1-12:** Authorizing the award of a contract for Bid No. 2022-SW-16 for Household Hazardous Waste Collection to ACV Environmental Services. Amount is not to exceed \$248,000.00, for initial contract term January 1, 2023, to December 31, 2023.

Explanation: Initial term of one (1) year, with up to four (4) additional terms of one year, subject to the agreement of both parties.

**Resolution 23-1-13:** Authorizing the award of a Professional Services Contract for 2023 Quarterly Landfill Surface Emission Monitoring to SCS Engineers. Amount is not to exceed \$12,000.00, for contract term January 1, 2023, to December 31, 2023.

Explanation: For 2023 Surface Emissions Monitoring at ACUA Landfill.

**Resolution 23-1-14:** Authorizing the award of an Alternate Method Contract for Professional Services to Marks Environmental, Inc. for Consulting Engineering Services. Amount is not to exceed \$24,700.00, for the contract term February 1, 2023, to January 31, 2024.

Explanation: For 2023 semi-annual groundwater sampling at the ACUA Landfill.

**Resolution 23-1-15:** Authorizing a Rider to the Shared Services Agreement between the ACUA and the City of Ventnor for Solid Waste, Bulky Waste, Yard Waste and Recycling Collection Services.

Explanation: The City of Ventnor is requesting additional yard waste collections in 2023 (going from 37 to 39 collections). Cost for 39 collections per year is \$38,301.87, or \$982.10 per collection.

**Resolution 23-1-16:** Authorizing a contract amendment to contract with French & Parrello Associates for 2021-2022 Solid Waste Annual Reports.

Explanation: Extending contract term to January 31, 2023, and to close out the contract.

**Resolution 23-1-17:** Authorizing a contract amendment to contract with LSC Environmental Products, LLC, for Furnish & Deliver Landfill Spray Applied Alternate Cover System, Bid No. 21-SW-04. Amount of increase: \$19,339.48. (Aggregate amendment amount exceeds 20% limitation.)

Explanation: To extend the contract 31 days (until January 31, 2023), and to pay final invoices to close out the contract.

**Resolution 23-1-18:** Authorizing a contract amendment to contract with Grainger Parts Operations, Inc., under NJ State Contract, for MRO Industrial Supplies. Amount of increase is \$339.86.

Explanation: To extend the contract 31 days (until January 31, 2023), and to pay final invoice to close out the 2022 contract.

**Resolution 23-1-19:** Authorizing an Inter-Local Shared Services Agreement between the ACUA and Buena Borough for Solid Waste Collection Services.

Explanation: Renewal of agreement. The total annual revenue to the Authority will be \$200,075.10, for contract term February 1, 2023, to January 31, 2024.

### **ENGINEERING - Mr. Lyons, Chair**

**Resolution 23-1-20:** Authorizing the award of a contract in Bid No. 2022-WW-09, REBID, for Ventnor-Margate Pump Station Upgrades to Quad Construction Company. Amount is not to exceed \$4,477,550.00. The contract term is 540 days from Notice to Proceed.

Explanation: For various electrical, mechanical, structural and site work upgrades to the existing pump station.

**Resolution 23-1-21:** Authorizing the award of a professional services contract for a groundwater investigation at the ACUA's Broadway Pump Station in Egg Harbor Township to DeMaio's, Inc. Amount is not to exceed \$8,815.00, for contract term February 1, 2023, to January 31, 2024.

Explanation: To conduct groundwater sampling and testing in follow-up to the 2<sup>nd</sup> round of EFR events.

### **CENTRALIZED MAINTENANCE & ASSET MANAGEMENT - Mr. Berenato, Chair**

**Resolution 23-1-22:** Authorizing the award of a contract in Bid No. 2022- SW-18, REBID, for Solid Rubber Bucket Assemblies to SETCO, Inc. Amount is not to exceed \$150,000.00 for 2-year term, from February 1, 2023, to December 31, 2024. The proposal amount reflects Lump Sum Price for comparative purposes. The vendor has agreed to extend pricing to ACUA Cooperative Pricing System Members.

Explanation: Awarded to lowest responsible bidder.

**Resolution 23-1-23:** Authorizing a Shared Services Agreement between the ACUA and the Hamilton Township MUA for IT services. Amount of revenue to the Authority is a not to exceed amount of \$25,000.00.

Explanation: The ACUA will provide IT services to the HTMUA for the contract term February 8, 2023, through February 7, 2024.

**Resolution 23-1-24:** Authorizing a contract amendment to contract with Verizon Wireless for Wireless Services and Devices through NASPO Valuepoint Contract. Amount of increase is \$527.57.

Explanation: To pay final 2022 invoice and to close out the contract.

**Resolution 23-1-25:** Authorizing the rejection of bids submitted for Bid 2022-SW-17, REBID, for Recycling Center Baghouse Replacement.

Explanation: The only bid submitted is nonconforming to the specifications.

**Resolution 23-1-26:** Authorizing a contract amendment to contract with GranTurk Equipment Co. for Road Maintenance Parts and Repairs, through New Jersey State Contract. Amount of increase is \$16,267.02.

Explanation: To close out the contract.

**Resolution 23-1-27:** Authorizing a contract amendment to contract with FoleyCAT for Heavy Equipment & Services through Sourcewell. Amount of increase is \$226,375.79. (Amendment amount exceeds 20% limitation.)

Explanation: To close out the contract.

**Resolution 23-1-28:** Authorizing a contract amendment to contract with Hunter Jersey Peterbilt for Labor and Replacement Parts of Cummins Engines, Bid No. 2021-SW-17. This is for a 23-month contract, which began on February 1, 2022, and will terminate on December 31, 2023. Amount of increase is \$175,000.00. (Aggregate amendment amount exceeds 20% limitation.)

Explanation: The ACUA has expended all funds over the initial 12-month period of the contract and will need to add additional funding to cover the second year.

**Resolution 23-1-29:** Authorizing a contract amendment to contract with Groff Tractor Mid-Atlantic, LLC, under the Educational Services Commission of New Jersey Cooperative (ESCNJ), for Case Equipment Repairs and Services. Amount of increase is \$4,086.70.

Explanation: To close out the contract.

### **PERSONNEL/BENEFITS – Ms. Mento, Chair**

**Resolution 23-1-30:** Appointing Matthew DeNafo as President of the Atlantic County Utilities Authority and authorizing an employment contract for a contract term beginning April 1, 2023, through March 31, 2026.

**Resolution 23-1-31:** Authorizing a contract amendment to 2022 contract with Mike's Driving School to cover costs for students not covered under the NJ Workforce Development Grant. Amount of increase is \$2,000.00.

Explanation: The contract amount was exceeded due to the Atlantic County Workforce Development Grant regulations requiring anyone trained to have been registered with Selective Service, and at least one employee trained did not meet the requirements.

**Resolution 23-1-32:** Authorizing award of an Alternate Method Contract for Professional Services to Mike's Driving School to perform CDL instruction to staff. Amount is not to exceed \$44,000.00, for contract term February 1, 2023, through December 31, 2023.

Explanation: To provide CDL training to staff for Class A and Class B Programs.

**Resolution 23-1-33:** Amending the ACUA's CDL Policy Program.

Explanation: Updating language and policy for clarity.

**Resolution 23-1-34:** Amending Atlantic County Utilities Authority 2023 Salary Guide.

Explanation: Adding the title of Vice President of Solid Waste.

**Resolution 23-1-35:** Authorizing an unpaid leave of absence for a Solid Waste employee.

**Resolution 23-1-36:** Authorizing award of contract to Grainger Parts Operations, Inc. to purchase Safety Boots under New Jersey State Contract. Amount is not to exceed \$38,500.00. Contract term is from January 1, 2023, to June 30, 2023.

Explanation: For purchase of safety boots.

**Resolution 23-1-37:** Authorizing award of a contract to Grainger Parts Operations, Inc. for MRO/Industrial Supplies under New Jersey State Contract. Amount is not to exceed \$17,750.00, for the contract term January 1, 2023, to June 30, 2023.

Explanation: To purchase MRO/Industrial Supplies and PPE.

#### **FINANCE/AUDIT – Mrs. Pfrommer, Chair**

**Resolution 23-1-38:** Authorizing payment of certain expenditures. \$6,612,302.86

8. Public and Board Comments

9. Adjourn